

ORDER FORM F

GOODS HANDLING  
AND LOGISTICS SERVICES

to be sent back to: [reas@centrofiera.it](mailto:reas@centrofiera.it)

PAGE 1 OF 2

Date \_\_\_\_\_

Prot. n. \_\_\_\_\_

BILLING DATA: Company \_\_\_\_\_

Address \_\_\_\_\_ Postal code \_\_\_\_\_ City \_\_\_\_\_

Phone \_\_\_\_\_ Company e-mail \_\_\_\_\_

Company ID \_\_\_\_\_ VAT Code \_\_\_\_\_

EXHIBITOR \_\_\_\_\_ HALL \_\_\_\_\_ STAND \_\_\_\_\_

STAND BUILDER \_\_\_\_\_

PLEASE, DO NOT FILL IN THIS SPACE

Cod. Cliente \_\_\_\_\_ Codice prenotazione \_\_\_\_\_  
SALDO € \_\_\_\_\_ Fattura \_\_\_\_\_ del \_\_\_\_\_

**A** **GOODS HANDLING WITH FORKLIFT UP TO 4,000 KG (WITH OPERATOR)**  
to be submitted by 4 September 2026

**A) PREPARATION PHASE**

5 - 6 - 7 OCTOBER (service hours: 8 am - 7.30 pm)

€ 70,00 for 30 minutes of use (minimum intervention 30 minutes not divisible)

Date of use \_\_\_\_\_ nr. \_\_\_\_ forklift from \_\_\_\_\_ hours to \_\_\_\_\_ hours = € \_\_\_\_\_

Date of use \_\_\_\_\_ nr. \_\_\_\_ forklift from \_\_\_\_\_ hours to \_\_\_\_\_ hours = € \_\_\_\_\_

Date of use \_\_\_\_\_ nr. \_\_\_\_ forklift from \_\_\_\_\_ hours to \_\_\_\_\_ hours = € \_\_\_\_\_

**B) DISMANTLING PHASE**

10 OCTOBER (service hours: 6.30 pm - 9 pm) / 11 OCTOBER (service hours: 8 am - 6 pm) /

12 OCTOBER (service hours: 8 am - 6 pm)

€ 70,00 for 30 minutes of use (minimum intervention 30 minutes not divisible)

Date of use \_\_\_\_\_ nr. \_\_\_\_ forklift from \_\_\_\_\_ hours to \_\_\_\_\_ hours = € \_\_\_\_\_

Date of use \_\_\_\_\_ nr. \_\_\_\_ forklift from \_\_\_\_\_ hours to \_\_\_\_\_ hours = € \_\_\_\_\_

Date of use \_\_\_\_\_ nr. \_\_\_\_ forklift from \_\_\_\_\_ hours to \_\_\_\_\_ hours = € \_\_\_\_\_

**C) SPECIAL REQUESTS FOR DAYS AND TIMES DIFFERENT FROM THOSE INDICATED**

€ 90,00 for 30 minutes of use (minimum intervention 30 minutes not divisible)

Date of use \_\_\_\_\_ nr. \_\_\_\_ forklift from \_\_\_\_\_ hours to \_\_\_\_\_ hours = € \_\_\_\_\_

**B**

**STORAGE OF EMPTY PACKAGING IN WAREHOUSE (during the days of the event)**

Storage of packaging during the exhibition (8 / 9 / 10 October). The service includes the collection of packaging with a forklift and/or pallet truck from the stand and return by the undersigned Centro Fiera S.p.A. at the end of the event.

**N.B: THE MATERIAL MUST BE PLACED SAFELY ON THE PALLET WITH THE BOOKING LABEL ISSUED  
BY THE ORGANIZING SECRETARIAT AFFIXED**

nr. PALLETS \_\_\_\_\_ x € 50,00 = € \_\_\_\_\_  
(measures 100 x 200 cm max)

nr. PALLETS \_\_\_\_\_ x € 70,00 = € \_\_\_\_\_  
(measures 150 x 300 cm max)

**C**

**PARCEL PICKUP SERVICE SENT BY COURIER\***

Collection service for parcels/materials delivered by the courier upon notification to be sent to the Organizing Secretariat at the mail: [reas@centrofiera.it](mailto:reas@centrofiera.it)

**N.B.: Parcels/pallets will not be collected or returned without this duly completed request form.**

**FROM 5 TO 7 OCTOBER (8 am - 7.30 pm)**

COLLECTION OF PACKAGES BY HAND nr. parcels \_\_\_ x € 15,00 = € \_\_\_\_\_

PARCELS COLLECTION WITH TRANSPALLET / FORKLIFTS nr. parcels \_\_\_ x € 30,00 = € \_\_\_\_\_

**11 - 12 OCTOBER (8 am - 7.30 pm)**

RETURN OF PACKAGES BY HAND nr. parcels \_\_\_ x € 15,00 = € \_\_\_\_\_

RETURN WITH TRANSPALLET / FORKLIFTS nr. parcels \_\_\_ x € 30,00 = € \_\_\_\_\_

SURCHARGE FOR EARLY DELIVERY OR LATE COLLECTION WITH RESPECT TO THE DATES INDICATED ABOVE € 50,00 + IVA = € \_\_\_\_\_

\* The Organizing Secretariat will not be liable for any previous defects and/or damage to packages, for which the carrier/courier is legally responsible.

**TAXABLE AMOUNT (A + B + C + D)** € \_\_\_\_\_

STAMP AND SIGNATURE

SIGNATURE  
REQUIRED  
X